

Instructional Staff Educational Leave of Absence

An educational leave of absence shall only be approved for the purpose of improving a teacher's ability to instruct or for further study related to a teacher's duties in the district. Such leave shall not be paid leave, except as provided below, and is granted at the discretion of the superintendent. All of the conditions established for the general leave of absence shall also apply to the educational leave of absence, except as stated below.

All applications for educational leaves of absence must be filed with the building principals by February 1 and will be acted on by the superintendent within two weeks of receipt of the request. An educational plan must accompany the request.

The maximum period of an educational leave shall be twelve months, beginning the first day of the contract year in which the leave is granted and ending the day preceding the first day of the next ensuing contract year.

If a teacher returns to the district following a full year of educational leave of absence and successfully completes the first semester of the following year, the district will pay the teacher a stipend of \$2,000.

Adopted: August 2000

Revised: June 2003

Revised: September 2020

CONTRACT REF.: LCSD/LCEA Teacher Contract – Article 10, Leaves; Section 10.8,
Education Leave of Absence

CROSS REF.:

Administrative policy:

GBM, Staff General Leave of Absence